

Authorization to Administer Medication- All About Learning

Completion of this form meets the requirements of HFS 45.06(6) (f)1.a. and HFS 55 (6) (e) 1.a. Wis. Adm. Codes. Staff may give prescription or non-prescription medication on under the following conditions:

- Medication must be in its original container and labeled with the child’s name and the label must include the dosage and directions for administration.
- The medication along with the appropriate labeled measuring device must be put into the classroom “medication lock box”. If it needs refrigeration, please put it in the medication container in the closest refrigerator.
- All About Learning will only administer medication 1 time per day unless the dosage is required 4 or more times per day.
- Non-prescription medication that requires you to “consult physician” regarding dosage for a child your child’s age, must have a Doctors current authorization attached to this form. It must include child’s name, dosage, time frame, and name of medication
- Leave this form with the teacher in charge.
- Blanket authorizations that exceed the length of the time specified on the label are prohibited.
- Medication that is no longer required must be removed from the center as soon as authorization is expired.

Name of Child:		Time of last dosage given by parent	
Birth date:		Classroom:	

Medication	Refrigerated	Non-Refrigerated	Medication Start Date	Medication End Date
Name of Medication	Dosage	Time of day medication should be administered by teacher		

_ I have attached a doctor’s signed note detailing appropriate dose for non-prescription medication. (This is required per state licensing if age appropriate dose is not listed on the container).

Any special instructions:

I hereby authorize administration of the above medication(s) to my child by staff of All About Learning.

Signature: _____ Date: _____

Instructions for staff: Place form in child’s file when medication is no longer required and authorized. Log the dates and times medication is administered in the class room medical log each day medication is administered.