



# All About Learning- Hartland 2011-2012 5K and School Age

[hartland@aalchildcare.com](mailto:hartland@aalchildcare.com)  
262-367-9717

# of Days reserved per week Full=5-10hrs	Days off of school & Holiday weeks	# of days reserved per wk	Before and After School with transportation	Before School with Transportation	After school with Transportation
1 Full	43	1	32	20	22
2 Full	82	2	64	36	44
3 Full	120	3	93	54	66
4 Full	164	4	124	72	88
5 Full	195	5	130	80	95
1 Half (2-5 hrs)	33	Check list for School Age program:			
		Registration form			
2 Half	66	Up- to date Immunization Record			
3 Half	96	Health History and Emergency Care Plan			
4 Half	124	Transportation Authorization Form			
5 Half	145	"Tuition Express" Form			



**5 Star  
Wisconsin  
Quality  
Rating**

**Hours 6:15 am to 6:15 pm**

**Before and after school rates above include breakfast & pm snack & transportation**

- 1) Hourly care is \$8.50 per hour. Transportation is \$4.00 per trip. No discounts apply.
- 2) **10% Discount** on each additional child's tuition payment if you are 100% prepaid on our Tuition Express program. Requirements: same permanently scheduled hours of care and weekly billing. Least expensive rate is discounted.
- 3) AM 1/2 day-picked up by 12:00 pm 1/2 day-dropped off after 12:00 pm
- 4) Tuition and other charges are due by Friday morning prior to care and paid through our automatic "Tuition Express" program (TE). Families are responsible to have funds available for this deduction by Friday 8:00am. **Our rates reflect a 5% discount for using TE.** Other forms of payment will be at the discounted rate +5%. Tuition is non-refundable.
- 5) Review your account by Thursday morning of each week. Make sure you agree with the amounts posted, all credits are issued and drop in or extra days are charged. Select the "Accounting" tab after you have signed in on the check in computer. Notify the director immediately if there is a problem or question.
- 6) School year registration fee \$30.00. This is due when you first enroll and by July 30th of each year. This is waived if you have a younger sibling enrolled year round. Registration is not refundable.
- 7) Signing in and out is required by state regulations. There is a \$5.00 fee if you do not sign your child in &/or out daily.
- 8) Late pick up charge of \$1.00 every minute your child is in our care past 6:15pm
- 9) \$38.00 NSF charge for any checking account or TE reversals due to funds not being available or incorrect account information causing fees from our bank or TE.
- 10) \$15.00 late fee if your account shows a balance due on Monday afternoons.
- 11) Parents are responsible to call the center @ **262-367-9717** if their child is absent. If no call is received in advance, absent credit vouchers will not be able to be used.
- 12) \$10/week rotating fee if space permits. Restrictions apply.
- 13) Submit a "Schedule Change Form" for the following requests:
  - a) Drop in care; additional days or hours beyond your set weekly schedule will be billed at the # of full or half days requested in a week using the rates listed above. These are not refundable unless cancelled at least 1 week prior to the day.
  - b) Notification of any schedule changes.
  - c) Notification of last day of care.
  - d) \$5.00 charge, per child, for a permanent decrease in your child's schedule.
  - e) \$5.00 fee, per child, to switch days, if space permits within the same week.

***Providing quality childcare since 1991***

